

**Government of Andhra Pradesh
Commissionerate of Collegiate Education**

Academic & Administrative Audit (AAA) – 2025-2026

FORMAT – I (COLLEGE PROFILE)

PART- A

1. Name of the College and Address Government Degree College, Narasannapeta,
Beside Junior College Road

URL of Website: WWW.gdcnarasannapeta.ac.in

E- Mail : narasannapeta.jkc@gmail.com

Phone number : 08942-277007

2. Vision & Mission

Vision : To Provide inclusive and quality higher education that empower students with knowledge, skills and values to meet the changing needs of society.

Mission :

- To equip students with life skills and employability skills to face the challenges of the modern world
- To promote academic excellence and critical thinking through effective teaching learning practices.

3. Name of the Principal, email, and mobile Number

Dr.P.Latha, narasannapeta.jkc@gmail.com, 9490835595

Name of the Vice-Principal, email, and mobile Number

Smt.M.Shanthi Ham, narasannapeta.jkc@gmail.com, 9515879885

Name of the IQAC Coordinator, email, and mobile Number Smt.M.Shanthi Ham,

narasannapeta.jkc@gmail.com, 9515879885

4. * Name of the Academic Coordinator(for Autonomous Colleges), email, and mobile Number

5. Year of Establishment :1981

6. UGC 2(f) and 12 B status (certificates to be verified) : Yes

7. Autonomous status – Yes/No, If yes, Since _____ No _____

8. RUSA status : Completed

9. College land and Plan details / documents

- <https://www.gdcnarasannapeta.ac.in/pages.php?type=about&id=building-layout>

10. Affiliation status: Permanent / temporary (certificates to be verified)

- <http://www.gdcnarasannapeta.ac.in/userfiles/GDC%20Narassannapeta.pdf>

11. AISHE Status - Document

- <http://www.gdcnarasannapeta.ac.in/userfiles/AISHE-2024-2025.pdf>

12. NAAC Status -

- Previous NAAC Cycle date and Month : 29.12.2023
- Date of Expiry : 28.12.2028
- Previous Grade and CGPA (certificates to be verified) : B Grade and 2.32CGPA

13. Status of peer team recommendations

S. No	Recommendations made	Recommendations fulfilled/ To be fulfilled
1	To take effective measures for raising enrolment and retention of students	To be fulfilled
2	To encourage faculty members to take up research project and for quality publications	To be fulfilled
3	To introduce PG programmes Skill based certificate courses	Full filled
4	Effective implementation of NEP2020	Full filled
5	The library may be automated and properly managed with reading room facility	To be fulfilled
6	Strengthening of sport facilities	Full filled
7	To strengthen placement and career counselling cells	To be fulfilled

8	To provide good canteen and health care facilities	To be fulfilled
9	To take measures for improvement in communication skills	Fulfilled
10	To take measures through local administration for proper approach road to college	To be fulfilled

Action taken report to be attached

14. Previous Recommendations of Academic Audit of the CCE

No. of suggestions made	No of suggestions implemented
To introduce interdisciplinary certificate courses	In response to the recommendation the institution has conducted Three Certificate Courses successfully through the departments of Mathematics, Zoology and Commerce.
To integrate cross cutting issues into the curriculum delivery	organised Awareness programmes Gender sensitization , observed World Environmental day, promoted cam[us plantation drives, organised Voter awareness programmes and Health Awareness rallies in our adopted villages
To calculate the CO-PO attainment value; To take measures to improve the pass percentage; To maintain mentor-mentee counselling records	1. An orientation class was conducted to train the faculty on the concepts of course out comes, programme outcomes and attainment value. 2. Monthly review meetings and performance Analysis at department level is conducted by the principal to improve pass percentage. 3 A structured mentor mentee system already exists in the institution and regular mentor mentee meetings are conducted and recorded
To improve the quantity and quality of research publications; To motivate faculty to apply for Research projects	A Research Committee headed by one senior faculty member has already been constituted in the college to promote and monitor research activates among faculty.
To improve the infrastructure facilities; To complete the library automation	Approach the local authorities, the matter was also brought to the notice of the local MLA and he referred the proposal to the District Collector for necessary action, sustained follow up is being under taken for construction of additional class rooms and procurement of furniture. Library is fully automated with complete installation and

	operationalization of library Management software.
To strengthen the Career guidance cell; To encourage the students participation in sports & cultural; To improve the student progression to higher studies & employment	A Career Guidance cell with a senior faculty member as coordinator conducts awareness programmes on higher education opportunities, competitive examinations and employment avenues and information regarding examination such as APPS,SSC, Banking, Agnipath Agniveer and other recruitment notifications are shared through whatsapp groups. The sports committee in the institution is highly active and functional. Student regularly participate in Inter Collegiate, University, State and National level, Competition in Badminton, volley ball and Athletics. The Institution ensures holistic development of students by actively promoting cultural Activities. To Conducted on Fresher's Day, Annual Cultural Day, National Festivals(Independence Day, Republic Day), also celebration of Regional and National Festivals. Faculty mentors guide students individually regarding higher education and Career planning
To conduct FDPs for teaching and non-teaching staff; To explore more avenues for fund generation; To maintain minutes & resolution register	1.The Institution encourages faculty to participate in Faculty Development programmes, Workshops, and Online Training Programmes organised by universities and reputed institutions. Nonteaching staff are encouraged to attend training programmes on office management, E-office proceduresand Digital Record maintenance 2. Efforts are also being made to seek support from local organizations and philanthropists for student welfare activities. The institution has a ensured the systematic maintenance of Minutes registers and Resolution registers for important committee meetings, staff meetings, IQAC, staff council and various statutory and Non-statutory committees. All meetings are properly documented with agenda discussions and resolutions and signatures of members.
To focus on implementation of Green Practices; To identify and develop innovative Best practices	1. The college has initiated several eco-friendly measures to promote environmental consciousness among students and staff. The college Promotes cleanliness through regular campus cleaning and proper waste disposal activities 2. Efforts are being made to identify sustainable practices that integrate environmental awareness with student learning and Community service.

Action taken report to be attached

15.NIRF Rank (if any): 0Year:2024

- <http://www.gdcnarasannapeta.ac.in/userfiles/NIRF%202024-2025.pdf>

16.Green Audit Report by Government Agency: :HYM International Certification .Pvt.LtdYear:

2024

17.Awards & Achievements for the institution during the current Academic Year

with details: 6

PART-B

1. No. of Programmes Offered by the College

Year	2024-25	List of Programmes	2025-26	List of Programmes
Number of Programmes	8	1.B.A(Honors)(Economics) 2.B.A(honors) (Political Science) 3.B.Com(Honours)(Computer Application) 4.B.Sc(Honours) (Mathematics) 5.B.Sc(Honours) (Chemistry) 6. .Sc(Honours) (Computer Science) 7.B.Sc(Honours)(Botany) 8.B.Sc(Honours)(Zoology)	8	1.B.A(Honors)(Economics) 2.B.A(honors) (Political Science) 3.B.Com(Honours)(Computer Application) 4.B.Sc(Honours) (Mathematics) 5.B.Sc(Honours) (Chemistry) 6. B.Sc(Honours) (Computer Science) 7.B.Sc(Honours)(Botany) 8.B.Sc(Honours)(Zoology)

2. No of Value Added Courses introduced (last two years)

Year	2024-25	List of Courses	2025-26	List of Courses
Value Added courses	1	Fundamentals of computing and mastering M.S.Office suite	06	1.Gst & Tally Prime 2.Business Matics 3.Medicinal Plants & Herbal Science

				4.Human Rights 5.Green Chemistry & Sustainable Development 6.Health Benefits of Nutrition Food
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3. Details of teaching faculty

No of posts	Sanctioned	Working	Vacancies
Regular	15	04	00
PTL	Nil	Nil	Nil
Contract	5	7	0
Guest	0	9	0
Total	20	20	00

4. Qualifications of teaching staff

Teaching Staff	PG	M. Phil	Ph.D	NET/SET
Regular	1	0	03	0
PTL	0	0	0	0
Contract	4	01	02	0
Guest	09	0	0	0
Total	14	01	05	0

5. Details of non- teaching faculty

No of posts	Sanctioned	Working	Vacancies
04	04	03	01
Total	04	03	01

6. Student strength particulars

a) During the last two years

Year	2024-25	2025-26

No. of students	I	II	III	I	II	III
	126	81	80	98	126	81

7. No of students appeared in the final year exams during the last two years

Year	2024-25			Year	2025-26		
Programme wise	A	P	%	Programme Wise	A	P	%
		52	37		71.15		51
B.Sc(MPC)	06	04	66.67	B.A(Honours)(Economics)	11	11	100
B.Sc (MPCs)	12	06	50	B.Com(Honours)(General)	12	9	75
B.Sc(CBZ)	08	07	87.5	B.Sc(Chemistry(Honours))	14	11	78.5
B.Com	19	13	68.4	B.Sc(Mathematics)(Honours)	14	05	35.71
B.A (HEP)	07	07	100				

8. Teacher – student ratio (Current Year):1:15

9. Infrastructure details (Physical and Academic facilities of Criterion-IV)

- i. Total no of class rooms :06
- ii. Total no of laboratories :05
- iii. Total no of digital classrooms :03
- iv. Total no of virtual classrooms :01
- v. Total no of ICT enabled classrooms :01
- vi. Total no of studios :00
- vii. Total no of Computers, Student & Computers Ratio
- viii. Total no of printers :5
- ix. Total no of scanners :01
- x. Total no of Xerox facility (at Depts&Office):01
- xi. Total no of Wi-Fi routers :02
- xii. Internet Bandwidth :150MBPs
- xiii. Seminar halls :01
- xiv. Auditorium : 00
- xv. Details of sports facilities Yes (Volly ball, Kabaddi,Khokho etc.,)
- xvi. Gymnasium (No of stations) :01
- xvii. Rooms for administration :01
- xviii. Water – RO facility : Yes
- xix. Toilets for staff (Men/Women/Differently abled) : 02
- xx. Toilets for students (Men/Women/Differently abled):04
- xxi. Divyanggan friendly facilities (Ramps/Lifts/Softwares) :02

- xxii. No of fire extinguishers in the labs and corridors :01
- xxiii. Solar energy details – LEDs, Green Audit Status : Solar Panels Installed
- xxiv. Examination Cell : 01
- xxv. Library
 - No. of Books& Journals :4000
 - Status of Automation : Yes
 - E-journals : Nil
 - Nlist subscription : Nil
 - Internet : Yes
 - Foot Fall
 - E-footfall
 - Xerox Facility (at Library) : Yes
- xxvi. Women’s waiting hall : Yes
- xxvii. Grievance Reddressal Cell : Yes
- xxviii. Health Centre : Yes
- xxix. ELL
- xxx. JKC Lab
- xxxi. Computer Labs : Yes
- xxxii. Canteen Facility : Yes

10. Research:

❖ No of collaborations / Functional MoUs

Year	2024-25	2025-26
Number of collaborations / MoUs	07	07
No. of Follow up Activities	05	05

❖ No of publications in UGC – CARE listed journals

Year	2024-25	2025-26
Number of Publications	01	04

❖ No of start-ups

Year	2024-25	2025-26
Number of start-ups	0	0

❖ No of patents

Year	2024-25	2025-26
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Number of patents	0	1
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❖ No of Research Guides

Year	2024-25	2025-26
Number of Research Guides	0	0

❖ No of Research Scholars

Year	2024-25	2025-26
Number of Research Scholars	0	0

❖ No of Major/ Minor Research Projects

Year	2024-25	2025-26
Number of Major RPs	0	0
Number of Minor RPs	0	0

❖ Incubation Centre with Research Facility: Yes/No : No

❖ Consultancy offered:

Area	Organization (MoU)	Revenue Generated
Nil	Nil	Nil

11. Policies prepared and implemented (Give Details) : Yes

12. No. of Committees appointed (Provide links of meeting minutes & reports)

- <http://www.gdcnarasannapeta.ac.in/userfiles/Committees%202025-2026.pdf>
- http://www.gdcnarasannapeta.ac.in/userfiles/Iqac%20Meeting%20minutes_pdf%202025-2026.pdf
- [http://www.gdcnarasannapeta.ac.in/userfiles/IQAC%20Action%20take_n%20report2025-2026\(Feb\)\(1\).pdf](http://www.gdcnarasannapeta.ac.in/userfiles/IQAC%20Action%20take_n%20report2025-2026(Feb)(1).pdf)

13. Extension activities (Current year)

- a) No. of Extension activities in the neighborhood for social and holistic development :Yes

- b) No of Extension activities conducted through NSS/NCC/ RED CROSS/YRC:Yes
- c) No of Extension activities in collaboration with government agencies : Yes
- d) No of Extension activities in collaboration with Non-Governmental Organizations : No

14. Feedback, Student Satisfaction Survey mechanism adopted: (Provide Link)

- <http://www.gdcnarasannapeta.ac.in/pages.php?type=feedback&id=feedback>
- <http://www.gdcnarasannapeta.ac.in/userfiles/Student%20Satisfaction%20survey%202025-2026.pdf>

15. Alumni Association - involvement and activities

No. of meetings conducted: 04

16. Awards and achievements-current year (to be verified -)

- ❖ Students : 10
- ❖ Staff : 00

17. Total no of scholarships and free ships (Current Year) 205

Total Amount in Rs: - 12,18000

18. Total no of capacity building and skill development activities conducted by the college (Current Year)

Teaching	20
Non -Teaching	4

19. Trainings conducted by JKC for competitive exams during the last two years

Training:

Year	2024-25	2025-26
Number of students registered	0	0
Number of students trained	0	0
a. from your GDC	0	0
b. from other colleges	0	0

Placements:

Year	2024-25	2025-26

No. of companies visited the campus	11	00
Number of students Placed	54	00
a. from your GDC	08	00
b. from other colleges	46	00

CSP:

Year	2024-25	2025-26
Number of students Participated in CSP	116	106
a) B. A	16	16
b) B. Com	35	28
c) B. Sc	65	62

Internship:

Year	2024-25	2025-26
Number of students completed Internship	116	58
d) B. A	23	12
e) B. Com	31	12
f) B.Sc.	62	34

Type of Internships:

Year	2024-25	2025-26
Total No of Physical Internships	0	0
Total No of Online Internships	116	58
Total No of paid Internships	0	0

20. Student Support and Progression

A. Students Progression to Higher Education (Programme wise)

Year	2024-25	2025-26
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Number of students	00	00
a) B. A	00	00
b) B. Com	01	00
c) B.Sc.	2	00

B. Employment (Programme wise)

Year	2024-25	2025-26
Number of students	00	00
a) B. A	05	01
b) B. Com	08	00
c) B.Sc	11	01

C. Entrepreneurship (Programme wise)

Year	2024-25	2025-26
Number of students	005	00
a) B. A	02	00
b) B. Com	01	00
c) B.Sc	02	00

21. Grants/funds received from (in Lakhs/Rs.)

- A. Government : Nil
 B. Non-governmental bodies : Nil
 C. Individuals/ Philanthropists : 25035
 D. CSR : Nil
 E. Budget allocated for Infrastructure : Nil
 F. Expenditure for Books & Journals : 6000/-
 Budget SanctionedRs. 17000;Utilized Rs.12000

22. Governance and Leadership

- ❖ Institutional Development Plan (Next two years)
- ❖ To develop the infrastructure in the classrooms, laboratories, gymnasium, Library and also to improve the sports facilities in the college.
- ❖ To increase the overall pass percentage of students in the university examinations by 10% over the next two years as a part of academic excellence.

- ❖ To improve the quality of teaching and learning by strengthening technology enhanced learnTo enhance research and innovation by encouraging faculty to publish research papers in peer reviewed journals and also UGC- CARE listed journals.
- ❖ To conduct more outreach programmes involving students in community service so as to sensitize them about the value of community service.
- ❖ To introduce certificate courses on Artificial Intelligence and Cyber security in collaboration with the department of computer science as a part of curricular enrichment.
- ❖ To encourage the faculty to participate in seminars, Conferences, Workshops, orientation/ refresher courses/FDPs in order to acquire quality and excellence in their teaching.
- ❖ To encourage students and faculty to make use of the e-books, journals, N-list and other online resources available in the library
- ❖ To strengthen the outgoing students by providing guidance and support to make their career choices by organizing career counseling lectures through career guidance cell.
- ❖ Enhancing the mentor- mentee system by providing academic and personal support to the students.
- ❖ To conduct more no of field trips/ Industrial visits/student seminars/student study projects to improve student performance as a part of experiential learning.
- ❖ To collect feedback on curriculum from the students to analyze and take necessary action system.
- ❖ To conduct more activities through NSS/NCC/ RRC/Eco club/Consumer club /UBA.
- ❖ To encourage student participation in extracurricular activities such as cultural events, sports and community service.
- ❖ To continue and improvise the institutional best practices in the next two years.
- ❖ To continuously monitor and evaluate the progress of the institutional plan through regular meetings and feedback mechanisms so as to make the necessary changes to ensure that the goals and objectives of the institutional plans for the next two years are met.

Institutional distinctiveness in specified area

The Goal and motto of the Institution is to cater to the needs of the present generation in both academic and administration. The government and the Commissioner of Collegiate Education play a major role to achieve the Goal and motto of the college. The UGC, RUSA 1.0 and alumni of the college have helped the college financially to achieve

its present status. The academic activities are carried about by using ICT tools and administration is carried by the E-Governance.

❖ Achievements:

1. The Institution has ICT equipment in virtual classrooms, Digital Class rooms, Seminar hall and Mana TV for the Teaching – Learning process.
2. The mentors are assigned with a group of mentees and they create what Sapp group for Communicative different academic and administrative circulars. The class mentor communicates the assigned work to each class.
3. The Google class room is created by every faculty and the Timetable, syllabus copies, circulars, Schedule of internal/external examinations, special events etc., are communicated. The academic activities like assignments, quiz, study material etc., are also taken up in this Google class room.
4. OAMDC (Online Admission Module for Degree Courses) is the online process for Student admissions. Admission committee is nominated to carry over the admission status with the administrative staff as to provide assistance to the students regarding the registration in the portal and uploading their options.
5. The OTLP App committee registered the teaching faculty, upload the time table and mapping is done to the classes with the faculty. This app enables the faculty to upload the classes after their class work is done along with photography. The Leaves and ODs of the faculty are also recorded in the OTLP app.
6. Face Recognition Attendance Management System (FRS) has been introduced for both staff and students from the academic year 2022 – 2023.
7. In the jnanabhumi portal Registration of Candidates for Scholarships, University Examinations, Internal Marks, External Marks, Student attendance are done through this online portals.
8. The CCE has introduced F-Map an online process of fee collection.
9. According to NEP 2020 internship is mandatory for all the students at different stages for this the CCE has introduced an app called I-map to monitor the students registered, assigned work at the internship and their attendance.
10. AP CEJP is another app in which all the final year students are registered and their resumes are uploaded. This app helps different industries and organizations to get the resumes and to provide job opportunity to every student after completion of their course.
11. In the administration process any communication with the higher authorities is carried out through the e-office.
12. Feedback also collected from stake holders through online Goggle Sheets.

13. E-CEGRAM is Separate App, which has been generated by the CCE to upload the grievances of both student and staff in the online process

23. Contribution of IQAC

❖ Incremental changes during the last two years

The IQAC of Government Degree College, Narasannapeta has been instrumental in initiating and sustaining quality enhancement measures, considering the rural background and needs of the students. The following incremental improvements have been observed:

Academic Initiatives: Introduced 3 certificate courses during 2024–25 and strengthened ICT-enabled teaching. Remedial classes were conducted for slow learners.

Student Support: Strengthened the mentoring system and created awareness on examination procedures, higher education, and career opportunities.

Faculty Development: Encouraged participation in seminars/workshops.

Institutional Practices: Improved documentation by maintaining minutes, resolutions, and records systematically as per IQAC guidelines.

Co-curricular Activities: Organized events like National Science Day, Women’s Day, and World Poetry Day, enhancing student participation.

Infrastructure & Resources: Gradual improvement in ICT facilities and better utilization of library resources.

Extension Activities: Conducted community outreach and awareness programmes through NSS and other departments in the adopted village

24. Best Practices of Institution

1. 1. Feel the warmth of a senior community
2. Care for the tree of life

25. Evaluative Reports of the Departments (Provide Links)

26. For Autonomous Colleges

A. Academic Council

- Last Academic Council meeting date
- Major decisions for enriching curriculum/ Academics

B. Controller of Examinations

- Examination reforms proposed and implemented
- CIA
- Mechanism for addressing grievances
- Mechanism for transparency in setting up of Question papers
- Mechanism for appointing examiners
- Mechanism adopted to ensure the security of information
- CoE expenditure report with details

C. Board of Studies

- Mechanisms for updating curriculum
- Justification Reports for Curricular revamp

D. Governing Body

- Last G.B meeting date
- Major resolutions for administration

27. College Handbook (to be uploaded on the college website) : Yes
28. College Magazine (to be uploaded on the college website): Yes
29. Monthly News Letters (to be uploaded on the college website) : Yes
30. Departmental meeting Minutes Registers (to be verified): Yes
31. Reports of various committees (to be verified) : Yes
32. CPDC/Finance Committee Meeting Minutes Registers (to be verified): Yes
33. Implementation status of Biometric Attendance and TLP Reports (to be verified)
: Yes